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**IMMEDIATE**  
**RFD 2011-12**

No.P-11011/1/2011-PM  
Government of India  
Cabinet Secretariat  
Performance Management Division  
\*\*\*\*\*

Dy. No. 144/SS-1  
Date 28/3/11

1<sup>st</sup> Floor, 5<sup>th</sup> Wing, Hotel Janpath,  
Janpath, New Delhi-110001

Dated: 23<sup>rd</sup> March, 2011

**OFFICE MEMORANDUM**

**Subject:- Minutes of the Meeting of Ad-hoc Task Force (ATF) on Result-Framework Document (RFD) 2011-2012.**

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JS (Policy)  
The undersigned is directed to forward herewith a copy of the minutes of the meeting of Adhoc Task Force (ATF) on the RFD 2011-2012 of the Department of Agriculture and Cooperation on 15.3.2011 at the Indian Institute of Foreign Trade, New Delhi.

2. It is requested that RFD 2011-2012 may please be revised in accordance with the minutes. Same changes should be entered into RFMS. Fifteen copies of the modified RFD, printed from RFMS, may be sent to PMD, Cabinet Secretariat within a week from the date of issue of this O.M. A soft copy of the revised RFD 2011-2012 may also be sent on "[rfd-cabsec@nic.in](mailto:rfd-cabsec@nic.in)".

(R.L. Raichandani)  
Deputy Secretary to the Government of India  
Phone No.23741161

To

Shri P.K. Basu,  
Secretary  
Department of Agriculture & Cooperation,  
Krishi Bhawan,  
New Delhi.

Copy for information and necessary action to:

Shri Sanjay Vikram Singh,  
Joint Secretary,  
Department of Agriculture & Cooperation,  
Krishi Bhawan,  
New Delhi.

# SYNDICATE - 1

## D/o Agriculture & Cooperation

### **Minutes of the Ad-Hoc Task Force (ATF) Meeting to discuss the Results-Framework Document (RFD) for 2011 – 2012**

**Date:** 15<sup>th</sup> March, 2011

**Venue:** IIFT, New Delhi.

**Time:** 4:30 PM

**Introductory Remarks:** The convener welcomed Shri P. K. Basu, Secretary, Department of Agriculture & Cooperation to the meeting. He also welcomed other members of the Syndicate and other representatives of the Department of Agriculture & Cooperation. All present thereafter introduced themselves.

**General Observations :** After a brief presentation by the Joint Secretary DAC outlining the contents of the RFD of DAC for the year 2011-12, Convener requested Secretary (Agriculture) to highlight some of the important achievements of the Department during the year 2010-11 and new initiatives envisaged. Shri P.K.Basu, Secretary, DAC mentioned that according to second advance estimates the food grain production is likely to be 232 million tonnes during the year 2010-11. However, it is likely to go up and may cross the highest production of 234 million tonnes achieved so far in 2008-09, as the weather conditions are favourable for wheat crop and production estimates for wheat crop are likely to be higher. He particularly mentioned about 2.5 million tonnes additional production of pulses during 2010-11 and thus the pulse production would be reaching a level of 16.5 million tonnes -which would be the highest ever reached. He mentioned that the record production levels have been achieved through systematic planning and effective implementation of production programmes. He further highlighted the importance of RKVY scheme which has emerged as an effective scheme for incentivizing states to make larger investment in Agriculture as the procedure for approving schemes has been simplified.

Keeping in view the Strategy for the 12<sup>th</sup> Plan, the Department has undertaken an exercise to reduce the number of schemes from 52 at present to 10 or 12 in the 12<sup>th</sup> Plan..

While making a reference to the budget announcements of the Finance Minister, Secretary, DAC mentioned that the Department has already implemented the scheme related to eastern India and development of clusters for pulse/oil seed villages announced in the budget for the year 2010-11. During the budget announcement for the year 2011-12, schemes have been announced for setting up vegetable clusters near cities/state capitals and their linkages with marketing network in those cities, oil palm

development, nutrients, cereals and pulse/oilseed production in rainfed areas. Guidelines for these schemes would be finalized and implemented during 2011-12.

During the discussions, ATF suggested that to improve the quality of the RFD, Outcome Success Indicators should be included in the RFD for the year 2011-12 in respect of production /productivity oriented schemes(Action Points) as success indicators for some of such schemes in the RFD were only process oriented. Secretary (A&C) mentioned that the production targets are dependent upon weather conditions as well as on effective implementation of various programs by the state governments on which the Ministry has no control. The ministry at best could approve the schemes in time to release funds, monitor the progress and attempt effective coordination and facilitate implementation of the scheme. Thus the outcome parameters regarding the production level should not be included as success indicators.

Secretary (PMD) who also joined the discussions felt that while the view point of Secretary DAC is appreciated, DAC should take those areas also in RFD on which some pursuance would be required from Department of DAC with State Governments to achieve those results, without including the element of subjectivity in those items/targets. ATF observed that year 2011-12 being the last year of 11<sup>th</sup> Five year plan, production targets have been fixed for this year by the Planning Commission/DAC under a few production oriented schemes. For example under the National Food Security Mission, additional production of 10 million tonnes of rice, 8 million tonnes of wheat, 2 million tonnes of pulses is to be achieved over the production level of the year 2006-07. ATF felt that this production target could be included as Success Indicator under Objective 1 under the National Food Security Mission. This could be assigned a weight of 50% of the weight of the Objective and the remaining 50% could be allocated for process oriented success indicators. It was recognized that in certain Force Majeure situations like drought, hail storms, cyclones and other extreme weather conditions may adversely affect production level which can be factored at the time of Mid Term Review and final evaluation It could be mentioned in Section 4 of the RFD document. This would need to be incorporated in Section 4 of the RFD document. After detailed discussion, it was agreed that for the production oriented schemes relating to rice, wheat, pulses (Objective 1) and Oil seeds (Objectives 3) weight for outcome oriented success indicators (the level of production) should be assigned 50% of the weights . The remaining 50% could be assigned to the process oriented success indicators.

**SECTION 1 (Vision/Mission, Objectives, Functions) : No Comments**

**SECTION 2 (Inter-se Priorities among key objectives, Success Indicators and Targets)**

1. As already mentioned in the General Observations, in Objective 1 relating to the **NFSM scheme including A3P** and Objective 3 (Oil Seeds component of ISOPOM), production target fixed for the 2011-12 would be included as success indicator. 50% of weight could be assigned to such action points in Objective 1 and 3 respectively . The remaining weight of

50% in these objectives would be assigned to process oriented Success indicator which the department may find necessary and allocate the weights accordingly.

2. Objectives 9 and 10 were agreed to be removed from the RFD document and the weights assigned to these objectives could be redistributed amongst other Objectives as the DAC may decide.
3. A few minor corrections will be required to be made, for example in Objective -3 **rural primary market**, the unit would be in Nos. Similarly, in the case of objective -4 in **Mechanisation and Technology**, in the case of testing etc., the success indicator would be number of machines tested.

**SECTION 3 (Trend Values of the Success Indicators): No Comments**

**SECTION 4 (Description and Definition of Success Indicators and Proposed Measurement Methodology): No Comments**

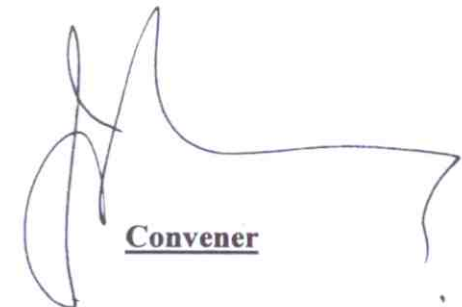
**SECTION 5 (Specific Performance Requirements from other Departments) No comments**

**SECTION 6 (Outcome/Impact of activities of department/Ministry) :**

The Ministry was advised to add a new Section 6 in the RFD as desired by PMD. The format of the Section and its intended purpose was explained to the Ministry by the Convener. A copy of the Format was also given to the Ministry.

**Other Comments**

<b>(i) Alignment With Strategy</b>	Well aligned.
<b>(ii) Strategy</b>	Well prepared document.
<b>(iii) CCC</b>	The Ministry has to submit the CCC prepared according to guidelines of PMD and the model CCC circulated.
<b>(iv) Mandatory Success Indicators</b>	Included

  
**Convener**

**Present**

**A. ATF Members**

- 1) Shri J.N.L. Srivastava-Convener
- 2) Shri D.P. Tripathi
- 3) Shri K. Rajender Nair
- 4) Shri Vishwanath Anand
- 5) Smt. Charusheela Sohoni
- 6) Smt. Radha Singh
- 7) Shri R.C. Jain
- 8) Smt. P.N. Vasanti
- 9) Dr. M. Mahadevappa
- 10) Shri Vijay Paul Sharma

**B. Representatives of Ministry / Department**

- 1) Shri P.K.Basu, Secretary
- 2) Shri A.S.Lamba, Special Secretary
- 3) Shri Sanjay Vikram Singh ,Joint Secretary

**C. Cabinet Secretariat/Resource Person(RP)**

- 1) Dr. Prjapati Trivedi, Secretary (PM)
- 2) Shri Ghansyam Kumar, Under Secretary and Resource Person