

Addendum clarifying points raised during Pre-Bid Meeting dated 22.07.2019 on RFP for 3rd Party evaluation for Sub-Mission on Agro Forestry (SMAF) (it is to be read as part of RFP)

Sl. No.	Points raised during Pre-Bid Meeting	Clarification
1.	Opening date for financial bid: In the key dates at Sl. No. 6 it is 20.08.2019 whereas in data sheet at page 15 it is 26.08.2019.	The date of opening of financial bid may be read as 20.08.2019.
2.	Any baseline data is available.	It is a general point raised however, it is clarified that all the shareable information available with this Department as well as State Mission Directors shall be shared. Also the information contained in National Agroforestry Policy 2014, Operational Guidelines for Sub-Mission on Agroforestry (SMAF) and information in the SFR of Forest Survey of India may be used. Also the consultant may use the authentic data available with any DAC&FW and State Governments during the course of the project work.
3.	In respect of the point 6 at page no. 33 relating to “at least 30% or minimum 4 districts whichever is higher in each of the states to be covered under the study” and “the study should survey minimum of 1000 beneficiaries in 21 states which should include minimum of 48 beneficiaries in each state as per Annexure-1. Probability proportional to expenditure on the said component would be used for selection of sample beneficiaries”: which one shall prevail.	Both needs to be complied with independently even if it requires coverage of larger number of districts.
4.	What type of input from new districts where SMAF is not implemented presently is required?	Based on the feedback received from participating districts during survey the agency may suggest steps for the state to expand to other areas also.
5.	In respect of 12 (B) on page 17 of RFP regarding resourcing i.e. number of minimum resource persons expected as well as elaboration on activity based development of agroforestry.	Team Leader & subject matter specialist (s) with experience in Forestry, Agriculture Markets/Post harvest links to industry and adequate strength of field team looking to development of value chain.

6.	In respect of 12 (A) on page 16 regarding experience, it was suggested for break-up of the specific experience for evaluation purposes.	<p>For first item of 14 on page 16 :</p> <p>No. of years Experience < 2 : (0 points) No of years Experience >=2 and< 5:(5 points) No. of years experience> 5 (10 points)</p> <p>For second item (experience on Agroforestry) No. of years Experience < 2 : (0 points) No of years Experience >=2and<4:(10 points) No of years Experience>=4 and< 6:(15 points) No of years Experience>= 6 (20 points)</p>
7.	Whether Consortium is allowed?	Yes, with mandatory requirement of the same joint venture (JV) to complete the evaluation. Requisite documents & JV formation to be submitted.
8.	More time may be given for submission of the application i.e. extending the last date for submission of the proposal which is at present 31.07.2019.	The last date is the same as reflected in the RFP.
9.	The amount of budget available for this work.	Firms to bid by their calculation as per the requirement for meeting the requirement as per the scope of work reflected in RFP.
10	On page 39 of RFP, there is mention of BG. To clarify on this.	<p>(a) First Installment:- 10% of the quoted fee on signing of the agreement as mobilization advance.</p> <p>(b) Second Installment:- 20% of the quoted fee at the time of completion of field work in at least 10 agroforestry implementation states.</p> <p>(c) Third Installment: 30% of the fees subject to (a) submission of draft report including executive summary within the time frame stipulated in the agreement and (b) a presentation on the draft report being made before the DAC&FW at New Delhi and the draft report being found to be generally acceptable.</p> <p>(d) Fourth and Final Installment :- Balance 40 percent on submission of the final report and a presentation on the report being made before the DAC&FW at New Delhi and the report being accepted.</p>
11	Any clause on liability	At the time of MOU .
12	Exemption for firms having Exemption Certificate from	To safeguard against a bidder's withdrawing or altering its bid during the bid validity period in the

	MSME for exempting from submission of EMD.	case of advertised or limited tender enquiry, Bid Security (also known as Earnest Money) is to be obtained from the bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department. (Rule 170 of GFR 2017). All relevant documents supporting exemption needs to be uploaded as part of technical bid. It should be specifically mentioned for such consultancy work and not for procurement.
13	Criteria for acceptance.	Quality Report complying with the scope of study.
14	Clause on penalty.	If the agency / organization / institutions is not able to complete the evaluation in time and/or is unable to furnish the reports in time the agency would be liable to be penalized as follows: For delay : 1% of the fee (excluding taxes) per week or part of it subject to maximum of 10% of contract value.