

No.7-11/2016-Extn.
Government of India
Ministry of Agriculture & Farmers' Welfare
Department of Agriculture, cooperation & Farmers' Welfare

Krishi Bhawan, New Delhi
Dated: 20th December, 2016

WALK- IN- INTERVIEW

Applications from eligible candidates are invited for the following posts :
(i) Consultant (Mass Media), (ii) Consultant (Administration), (iii) Consultant (Schemes), (iv) Junior Consultant (Mass Media), (v) Junior Consultant (Administration), (vi) Junior Consultant (Schemes), (vii) 3 Data Entry Operators (viii) 3 Multi Tasking Staff (MTS). Detailed Terms of Reference, Educational Qualifications and Professional Experiences and other details etc. are available at <http://agricoop.nic.in/> and <http://krishivistar.gov.in/>. Interested candidates may appear for the walk-in-interview along with their Curriculum Vitae and original certificates on the scheduled date and time.

M.L. Atal
(M.L. Atal)

Under Secretary to the Govt. of India
Tel: 23387962

No.7-11/2016-Extn.
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, cooperation & Farmers Welfare

Krishi Bhawan, New Delhi
Dated: 20th December, 2016

Vacancy Circular

Applications from eligible candidates are invited for the posts of Consultant (Schemes), Consultant (Administration), Consultant (Mass Media), Junior Consultant (Schemes), Junior Consultant (Administration), Junior Consultant (Mass Media), 3 Data Entry Operators (DEO) and 3 Multi Tasking Staff (MTS) under National Mission on Agriculture Extension and Technology (NMAET) of Ministry of Agriculture, Co-operation and Farmers Welfare, Krishi Bhawan, New Delhi. Method of Recruitment is as under:-

1.	Mode of selection	Walk In Interview
2.	Date, Time and Venue of Interview for selection of Data Entry Operator and MTS.	5 th January, 2017 Time: Between 11.00 AM and 3.00 PM in Room No.188A, Krishi Bhawan, New Delhi
3.	Date, Time and Venue of Interview for selection of Consultants and Junior Consultants.	9 th January, 2017 Time: Between 11.00 AM and 3.00 PM in Room No.188-A, Krishi Bhawan, New Delhi
4.	Last date for submission of Applications	Open ended (till required number of candidates is engaged). Further Interview dates will be intimated to the short-listed candidates, if needed.
5.	Mode of Communication	Only selected candidates would be intimated.
6.	TA/DA for Interview	No TA/DA will be paid for attending the Interview.

7. Details of Posts, Qualification and Experience and Remuneration are as under:-

I. Consultant(Schemes-Technical)

No of Post - 01

Remuneration: Rs. 70,000/P.M.

- (a) **Qualification & Experience** - M.Sc/B.Sc (Agriculture & allied including Sociology and Home Science) or Post-Graduates with 10 yrs. experience in development departments dealing with implementation and monitoring of agriculture schemes or any Graduates with extensive research experience/publication record/Mass Media experience or Retired Officers of Government of India/State Governments/Public Sector Undertakings/ Universities who held the position of Under Secretary to the Government of India or equivalent at the time of retirement.
- (b) Technical person who have handled Schemes/Projects in the field of Agriculture Extension will be given preference.
- (c) Education Qualification is relaxable at the discretion of the Selection Committee, in case if the candidate possesses requisite experience in the concerned field.
- (d) Experience in designing, implementation and Monitoring of Schemes/Programmes will be an advantage.
- (e) Relaxation in experience prescribed above would be granted to candidates holding PhD.

II. Consultant (Administration)

No of Post - 01

Remuneration: Rs. 70,000/P.M.

- a) **Qualification:** Degree of a recognized University.
- b) **Experience:** Retired Officers of Government of India/ State Governments/Public Sector Undertakings of Deputy Secretary/Under Secretary Level or equivalent with experience of 15 years or more.
- c) Preference will be given to persons with experience in DAC&FW.

III. Consultant (Mass Media):

No. of Post - 01

Remuneration- Rs. 70,000/-P.M.

- a) **Qualification:** Graduate Degree in Journalism/Mass Communication/Public Relations/Bachelors Degree with Post

Graduate Degree/Diploma in Mass Communication/ Journalism from a recognized institute/college/university can also apply.

- b) Excellent oral and written communication skills in Hindi & English are essential.
- c) **Experience:** At least 5 years experience of working in the field of mass media handling work relating to multimedia.
- d) Through knowledge of Multi Media, Animation, Excellent knowledge of Print/Electronic Media and Knowledge of Excel, Power Point etc. are desirable.
- e) Due weightage will be given to those who are familiar with web development work and with experience of handling & development of media teams for common social media platforms such as Facebook and Twitter.

(IV) Junior Consultant (Schemes)

No. of post - 01

Remuneration- Rs. 50,000/-P.M.

- a) **Qualification & Experience** - B.Sc (agriculture & allied including Sociology and Home Science) or any graduates with 5 yrs. experience in development departments dealing with implementation and monitoring of agriculture schemes or retired officers of Government of India/State Governments/Public Sector Undertakings/Agricultural Universities who held the position of Section Officer or equivalent at the time of retirement with 5 years experience.
- b) Technical person who have handled Schemes/Projects in the field of Agriculture Extension will be given preference.
- c) Education Qualification is relaxable at the discretion of the Selection Committee, in case if the candidate possesses requisite experience in the concerned field.
- d) Experience in designing, implementation and Monitoring of Schemes/Programmes will be an advantage.

(V) Junior Consultant (Administration)

No. of Post - 01

Remuneration: Rs.50,000/-P.M.

- a) **Qualification:** Degree of a recognized University.
- b) **Experience:** Retired Officers of Government of India/ State Governments of Under Secretary/Section Officer level with experience of 5 years or more.
- c) Preference will be given to persons with experience in DAC&FW.

(VI) Junior Consultant (Mass Media)

No. of Post - 01

Remuneration - Rs. 50,000/-P.M.

- a) **Qualification:** Graduate Degree in Journalism/Mass Communication/Public Relations/Bachelors Degree with Post Graduate Degree/Diploma in Mass Communication/ Journalism from a recognized institute/college/university can also apply.
- b) Excellent oral and written communication skills in Hindi & English is essential.
- c) **Experience:** At least 3 years experience of working in the field of mass media handling work relating to multimedia.
- d) Through knowledge of Multi Media, Animation, Excellent knowledge of Print/Electronic Media and Knowledge of Excel, Power Point etc. are desirable.
- e) Due weightage will be given to those who are familiar with web development work and with experience of handling & development of media teams for common social media platforms such as Facebook and Twitter.

(VII) Data Entry Operator (DEO) English

No. of Post - 02

Remuneration- Rs. 15,000/-P.M./DEO

- a) Qualification: Graduate in any discipline.
- b) Preferably having a Diploma in Computer application from a reputed professional Institute. Knowledge of English typing with minimum 30 words per minute.
- c) At least 1 year experience is required.

(VIII) Data Entry Operator (DEO) Hindi

No. of Post - 01

Remuneration- Rs. 15,000/-P.M./DEO

- (a) Qualification: Graduate in any discipline.
- (b) Preferably having a Diploma in Computer application from a reputed professional Institute. Knowledge of Hindi typing with minimum 25 words per minute.
- (c) At least 1 year experience is required.

(IX) Multi Tasking Staff (MTS)

No. of Posts - 03

Remuneration - Rs. 8,000/-P.M.

Educational Qualification: Matriculation pass or equivalent.

8. The terms and condition of the engagement are as under:

- (i) The engagement will be purely on contract basis initially for a period of 2-6 months likely to be extendable.
- (ii) The Consultants/Personnel will not be entitled to any benefits like PF, Pension, Gratuity, Medical Allowances, House Rent allowance, CCA, Dearness Allowance, Transport Allowance or any other allowance.
- (iii) They will not be entitled to any T.A. or joining time for joining the assignment.
- (iv) They will not be entitled for any claim or right for continuing in their assignment or regular appointment to this assignment/post or any other post in the DAC&FW/Government of India.
- (v) The assignment can be cancelled/terminated on 15 days' notice from either side without assigning any reason.
- (vi) They will not be entitled to accommodation and facilities such as regular transport/telephone connection or any other allowance.
- (vii) Deductions will be made in case any specified services are not rendered or rendered unsatisfactorily. Over payments, if any, will be recovered.
- (viii) Expenditure incurred by them on travel for undertaking official tours within the country in the course of execution of the work assigned to them will be reimbursed as per extant Rules.
- (ix) They will be subject to provisions of the Indian Official Secret Act, 1923. Any information gathered during the period of engagement shall not be divulged to anyone who is not authorized to have the same.
- (x) They will be entitled to 8(Eight) days' leave in a calendar year on pro-rata basis.
- (xi) Engagement is on full time basis. Place of posting is New Delhi. The persons engaged on full time basis will not be allowed to take any other assignment during the period of contractual engagement.

9. Interested and eligible candidates may forward their detailed resume, including details of educational qualifications and past experience, alongwith a recent passport size colour photograph and self attested copies of documents in support of essential/desired qualification to the Under Secretary(Extn.), Extension Division, Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Room No. 478-A, Krishi Bhawan, New Delhi - 110001 so as to reach this office within 15 days of publication of this advertisement in the leading national dailies. Further to facilitate processing, the interested candidates may also send their applications in response to the publication of said advertisement on the web portal of the Department i.e <http://agricoop.nic.in> and <http://krishivistar.gov.in/>. and they may also send soft copy of the application/documents on Email-id: **madanlal.atal@gov.in**. Model Application Format is given at Annexure-I. Additional information, if any, which the candidate would like to mention in support of his/her suitability for the post may be enclosed in a separate sheet, if need be.

madanlal
(M.L. Atal)

Under Secretary to the Govt. Of India
Tel.No.23387962

APPLICATION FOR THE POST OF _____

Government of India
Ministry of Agriculture & Farmers' Welfare
Department of Agriculture, cooperation & Farmers' Welfare

1. Name of Applicant :
2. Father's/Husband's name :
3. Date of Birth :
4. Mailing Address, email
and mobile no. :
5. Permanent Address, Phone No :
6. Academic Qualifications* :

Photograph

S.No.	Educational Qualification	Board/University/Institute	Division/Grade	Year of passing

7. Experience*

S.No.	Organization	Post held	Period	Duties performed

- 1) Present Position :
- 2) Availability :
(time required for joining) :
- 3) List of enclosures :

Signature _____

8. Typing speed (DEO) : *Words/minute*

*Please attach photocopies of certificates and testimonials.