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भारत सरकार / GOVERNMENT OF INDIA

कृषि एवं किसान कल्याण मंत्रालय

MINISTRY OF AGRICULTURE AND FARMERS WELFARE

कृषि, सहकारिता एवं किसान कल्याण विभाग

DEPARTMENT OF AGRICULTURE, COOPERATION AND FARMERS WELFARE

कृषि भवन, नई दिल्ली।

KRISHI BHAWAN, NEW DELHI.

Dated/दिनांक: 30th Nov, 2016

Vacancy Circular

Subject:- Filling up two posts of Deputy Commissioner(Integrated Nutrients Management) in the Department of Agriculture, Co-operation and Farmer's Welfare in PB-3 Rs.15600 -39100/- with Grade Pay Rs. 7600/- (pre-revised)- One on composite method [Deputation((including short term contract) plus promotion] basis and another on Deputation((including short term contract) basis.

It is proposed to fill up two posts of Deputy Commissioner(Integrated Nutrients Management) (General Central Service, Group-'A' Gazetted, Non-ministerial) in the Department of Agriculture, Co-operation and Farmer's Welfare in PB-3 Rs.15600-39100/- with Grade Pay Rs.7600/- (pre-revised), one on composite method [Deputation(including short term contract) plus promotion basis and another on Deputation(including short term contract) basis.

2. Eligibility Conditions: Composite method [Deputation(including short term contract) plus promotion:

Officers under Central or State Governments or Union territory administrations or Public Sector Undertakings or Agricultural Universities or Recognised Research Institutions or Semi-Government or Autonomous bodies or statutory organizations:-

- A (i) Holding analogous posts on regular basis in the parent cadre or department; or
(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the Pay band-3, Rs.15600-39100 with Grade Pay of Rs.6600/-(pre-revised) or equivalent in the parent cadre or department; and

(B) Possessing the following educational qualifications and experience:

Essential :-

- 1 (i) Masters degree in Agriculture with specialization in Agricultural Chemistry or Soil Science or Plant Pathology or Chemistry or Bio-Chemistry or Micro Biology or Bacteriology from a recognized university or institute; and
(ii) eight years experience in the field of promotion of organic manures or bio-fertilizers or fertilizers or quality control of fertilizers.

9. All other aspects of development of fertilizer, bio-fertilizers, organic manures, etc.
4. **Regulation of pay and other terms of deputation :** -
The pay of the selected candidate will be regulated under the provisions contained in the DoP&T O.M. No. 6/8/2009-Estt.(Pay-II) dated 17/06/2010 as amended from time to time.
5. **Age-limit :-**
The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
6. **Period of deputation: -**
Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organizations or departments of the Central Govt. shall ordinarily not to exceed four years.
7. Application (in duplicate) only in the prescribed proforma (**Annexure-I**) of the eligible candidates whose services can be spared immediately on selection, together with the certificate from the Forwarding Authority (in proforma Annexure-II) along with the following documents:
(i) cadre clearance; (ii) Integrity certificate (iii) List of major/ minor penalties imposed if any, on the official during the last 10 years; **(if no penalty has been imposed a 'Nil' certificate should be enclosed)**. (iv) Vigilance clearance certificate. (v) Attested photocopies of the ACRs for the last five years (2011-12 to 2015-16) (attested on each page by an officer not below the rank of an Under Secretary to the Government of India).
- Complete advertisement, Bio-data format(Annexure-I) and certificate format for CC, IC, VC & MMP (Annexure-II),etc. can be downloaded from the Department of Agriculture, Cooperation and Farmers Welfare's website:- www.agricoop.nic.in (Link-Recruitment-Vacancies).
- The application alongwith required documents, may be forwarded to Sh. Sunil Kumar Swarnkar, Under Secretary (Pers.-II), Room No. 37, Ground Floor, F-Wing, Krishi Bhawan, New Delhi - 110001, within 60 days of the publication of the circular in the Employment News/ Rozgar Samachar. **Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.**
8. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.



(Sunil Kumar Swarnkar)
Under Secretary(Pers.-II)
Department of Agriculture, Cooperation & Farmers Welfare.
Tel. No. 011-23383053

Annexure-I

Proforma for application for the post of Deputy Commissioner(Integrated Nutrients Management) on Composite method [Deputation(ISTC)/Promotion] basis & Deputation(ISTC) basis in the Department of Agriculture, Cooperation and Farmers Welfare.

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) with telephone number		
2. Date of Birth (in Christian era)		
3.i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Criteria	Qualifications/ Experience required	Qualification / Experience possessed by the officer
Essential	<p><u>Qualification</u></p> <p>1(i) Masters degree in Agriculture with specialization in Agricultural Chemistry or Soil Science or Plant Pathology or Chemistry or Bio-Chemistry or Micro Biology or Bacteriology from a recognized university or institute; and</p> <p>(ii) Eight years experience in the field of promotion of organic manures or bio-fertilizers or fertilizers or quality control of fertilizers.</p> <p style="text-align: center;">OR</p> <p>2(i) Masters Degree in Agriculture with specialization in Agricultural Chemistry or Soil Science or Plant Pathology or Chemistry or Bio-Chemistry or Micro Biology or Bacteriology from a recognized university or institute;</p> <p>(ii) Ph.D in any of the specializations indicated at 2(i) above from a recognized university or institute; and</p> <p>(iii) five years experience in the field of promotion of organic</p>	

		belongs.	capacity in the parent organization.
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment:			
Please state whether working under (indicate the name of your employer against the relevant column)			
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basis Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments	

<p>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)</p>	
16.B Achievements:	

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years

Or

A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed.(as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Place:
Dated:

Name & Designation:
Telephone No.:
Fax No.:
Office Seal: