

F. No.21-16/2017-GA
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation & Farmers Welfare

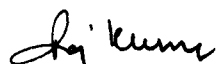
Krishi Bhawan, New Delhi
Dated the 21th July, 2017

NOTICE INVITING E-TENDER

The Department of Agriculture, Cooperation & Farmers Welfare invites On-Line Quotations from reputed manufacturers/authorized dealers in the field under two bid systems for award of Annual Rate Contract for supply of packaged Drinking Water Jars of 20 liter each for use in water dispensers installed in various rooms of Krishi Bhawan / Shastri Bhawan/Janpath Bhawan, New Delhi for the period of one year from 01.09.2017 to 31.08.2018 but contract can be terminated any time with one month's notice if necessary provisions will be made on GeM for smooth purchase of water jars. The Annual requirement could be around 40,000 water jars. The specification of the packaged water shall be as per **BIS 14543-2004** specification & FSSAI approved.

The tender form must be submitted online in two bid format viz. Technical & Financial as per Annexure-I & Annexure-II, respectively latest by **3.00 P.M. on 16.08.2017**. The online bids will be opened in Room No. 15, in Krishi Bhawan on **17.08.2017** at **3.30 P.M.** in the presence of the tenderers or their representative who may wish to be present at that time. The details of the tender are given below:

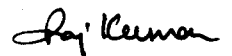
Tender No. 21-16/2017-GA	Dated: 21.07.2017
Office of issue	Department of Agriculture, Cooperation & Farmers Welfare, GA Section, Krishi Bhawan New Delhi-110001
Dates of issue of bid document	From 03.00 P.M. 22.07.2017 Up to 03.00 P.M. 16.08.2017
Availability of the Tender forms	http://www.agricoop http://eprocure.gov.in
Tenders will be received upto	16.08.2017 Time 3.30 PM
Date of opening of bids	17.08.2017 Time 3:30 PM
EMD	Rs. 60,000/- in favour of PAO(Secretariat-I) , Department of Agriculture, Cooperation & Farmers Welfare
EMD validity	90 days from the date of bid opening
Performance security	1,20,000/-
Submission of bids	Online bid may be submitted on eprocure.gov.in



2. **Technical Bid Proforma** should contain following documents:-

- i. Quotation form as per Annexure I completely filled and signed by the firm alongwith signed copy of tender notice.
 - ii. Copies of experience certificates from Government Ministries/ Departments/ PSUs to the effect that the firm has given satisfactory service/performance for minimum period of 3 years indicating value of work done in that Department in that particular years. For Government Department/ Ministries, the certificate should be signed by an authority not lower to Under Secretary & for PSUs; the certificate should be signed by an authority not lower to managing Director/ Director.
 - iii. A Demand Draft/ Pay order of Rs.60,000/- for EMD.
 - iv. Copy of PAN, GST registration
 - v. Copy of BIS certification
 - vi. Certificate from Chartered Accountant may be furnished showing the turnover for the last three years.
 - vii. Certificate on letter head of the firm to the effect that the firm has not been blacklisted by any Govt. Ministry/ Department.
 - viii. Certificate of manufacturer/ authorized dealer.
 - ix. Copy of the FSSAI certificate/approval
4. The **Financial bid proforma** should contain the rates for supply of water jars as per Annexure II.
5. Bidders shall have to deposit an amount of Rs. 60,000/- (Rupees Sixty Thousand only) as Earnest Money Deposit (EMD) in the form of DD/ Pay Order from any scheduled commercial bank in favour of **"PAO (Sectt.I), Department of Agriculture, Cooperation & Farmers Welfare"** payable at **New Delhi**. Bids without EMD will be rejected.
6. Tender document may be downloaded from www.agricoop.nic.in and www.eprocure.gov.in till 3.00 P.M. on 16.08 2017.

Yours faithfully



(Raj Kumar)

Under Secretary to the Govt. on India
Telephone No. 2338 4929

Copy to: Copy to NIC for uploading the tender in Department's website
www.agricoop.nic.in.

(Jitendra Kumar Jangid)
Section Officer (GA)
Telephone No. 2338 8651

TERMS AND CONDITIONS OF THE TENDER & RESULTANT CONTRACT SHALL BE AS UNDER-

- (a) The online Tenders from only those firms will be entertained which are OEM or authorized dealer and registered for the services of manufacturing/authorised dealing packaged drinking water and having GST registration, PAN, BIS certification. Scanned copy of all these documents should be uploaded with quotation form.
- (b) The firm should have an experience of 3 years of supply of packaged drinking water jars in Government Ministries/ Departments/ PSUs of comparable level. Yearly turnover of the firm should be **Rs. 1crore** or above during last three financial years. A scanned copy of the certificate from Chartered Accountant may be furnished showing the turnover for the last three years. The bidder must submit certificates from Government Ministries/Departments/PSUs to the effect that the firm has given satisfactory service /performance along with the bids without which bid is liable to be rejected.
- (c) It may be noted that the selected firm would be required to supply packaged drinking water in each and every room where water dispensers are installed in various floor/wing of Krishi Bhawan and Shastri Bhawan, Janpath Bhawan, Nirman Bhawan, New Delhi on daily basis. The supply is to be effected as and when required. The container should be clean and without any damage.
- (d) The firm should be in position to supply packaged drinking water on very short notice as and when required. The manager-in-charge of the firm should be available on his direct telephone also on Mobile phone. Mobile number should also be given.
- (e) The potable water would be ISI standard (ISI code No. is required to be mentioned in tender offer) as per BIS 14543-2004 specification or as per the standard set by the Govt. of India from time to time. In case of deficiency in service or quality of water, it would be open for the Department to cancel the contract and forfeit the performance security. Compensation, if any, in case of any loss of health of the employees on account of water borne diseases occurred due to intake of water supplied by the contractor, will be the responsibility of the supplier.
- (f) Earnest Money Deposit of Rs.60,000/- in form of DD/ Pay order from any of the scheduled commercial Bank in favour of **P&AO (Sectt. I)**, Department of Agriculture, cooperation & Farmers Welfare, New Delhi has to be submitted in Section in person to Section Officer (GA) in R/No. 15.Krishi Bhavan, New Delhi.
- (g) Tenderers may please quote their unconditional rates and it shall be ensured that there are no cutting/overwriting in the tender form. The price quoted at the time of online submission of tender should remain valid for 45 days from the date of tender opening and the rates finalized on the basis of these prices shall remain in force during the currency of the contract which will normally be for a period of one year which may be extended to two additional years on the discretion of HoD, if found fit. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during currency of the contract.
- (h) The water offered to be supplied should be FSSAI certified.
- (i) The contract can be terminated at any time after giving one month time without giving any reason.
- (j) In case more than one bidder quoted the same rates resulting in a tie, the lowest bidder will be decided on the basis of higher turnover during the last three years.
- (k) The contractor shall arrange to get the character and antecedents of workers/ labourers verified from Police Authority before deployment and their full particulars shall be furnished to the Department of Agriculture, Cooperation & Farmers Welfare.

Raj Kumar

- (l) The Department shall be free to test the sample of drinking water supplied by the supplier from any independent agency/source for which all required documentation shall be submitted by the suppliers.
- (m) The prospective bidders are free to seek any clarifications/ see the kind of requirement's Department is looking for. Section Officer (GA), Room No.15, Krishi Bhawan, New Delhi-110001. (Telephone No. 23388651) may be contacted with prior appointment on any working day before tender opening. If any of the bidders have any objection with regard to the terms and condition of the tender, the same may be pointed out within 10 days of the issue of the tender documents.
- (n) The contractor shall be responsible for payment of wages/ settlement of dues with workers engaged by the firm as per prevailing labour/ wage laws in force in NCT of Delhi and the Department of Agriculture & Cooperation shall not be a party to any dispute between the contractor and workers.
- (o) The contract shall normally be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible/ qualified to perform the contract satisfactory as per the terms and conditions incorporated in the online tender letter. The Department reserves the option to select more than one firm for award of contract to ensure uninterrupted supply during the currency of the contract.
- (p) The Department reserves the right to reject or to accept any quotation, whole or in part without assigning any reason thereof. This Department also reserves the right to extend/renew the contract for a further period of two years as it may deem necessary taking into account, of course, the satisfactory services rendered by the contractor during the currency of the contract.
- (q) If the supplier fails to supply the water jars in the stipulated time or if the quality of the water is not as per the approved/ required norms, the Department shall be free to make necessary arrangement to the procurement of water jars from the other sources at the suppliers' risk and cost which shall be recoverable from his pending bills or performance security besides resulting in cancellation of the contract. Further in case of any deficiency in service, a penalty of 5% of the total amount of the bill for the relevant month will be imposed.
- (r) Monthly payment shall be released only on submission of water test reports & Room to room water supply card duly signed/stamped by the users with the bill.
- (s) The tenderer whose quotation is finally accepted, shall have to furnish performance security of sum of **Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only)** in favour of **P&AO (Sectt. I)**, Department of Agriculture, Cooperation & Farmers Welfare, New Delhi by means of fixed deposit in any of the scheduled commercial Bank. The earnest money shall be returned to the successful bidder only after depositing performance security.
- (t) No security deposit will be furnished towards empty jars.
- (u) The Department reserves the right to terminate the contract in full or part at any time during the contract period if the services of the contractor are not found satisfactory. In all matters of dispute relating to the proposed CAMC, the decision of the Department in both cases shall be final and binding on the contractor.
- (v) All matters/disputes pertaining to the tender and resultant contract shall be settled by the Head of the Department or Officer nominated by him for the purpose. The contract terms are interpretable under the applicable Indian Law subject to the jurisdiction of NCT of Delhi.

(It may be specifically noted that the online bids not meeting even the basic cost of the inputs i.e. unreasonably low prices just to undercut and obtain contract are liable to be ignored to maintain the required standards of work being awarded.)

Signature

ANNUAL RATE CONTRACT FOR SUPPLY OF PACKAGED DRINKING WATER JARS IN THE DEPARTMENT OF AGRICULTURE, COOPERATION & FARMERS WELFARE

- (i) Name of the firm (in Block letter) _____
- (ii) Address _____
- (iii) Name of the representative of firm & his Mobile No. _____
- (iv) Telephone No. _____
- (v) Bank Draft Amount, No, date & Name of Bank _____
- (vi) Registration No. of the firm (proof thereof) _____
- (vii) GST No. (Proof thereof) _____
- (viii) PAN (proof thereof) _____
- (ix) Certificate for manufacturer/ authorized dealer _____
- (x) BIS certificate (Copy enclosed) _____
- (xi) NGT clearance Certificate _____
- (xii) Email ID _____
- (xiii) Experience Certificates _____
- (xiv) FSSAI Certification _____

(xv).

S. No.	Turnover of the firm during (Copy of balance sheet audited by CA should be enclosed)	
1.	2014-15	
2.	2014-16	
3.	2016-17	

- (xvi) Whether the firm is blacklisted? _____
(If not, such declaration is provided in the letter head of the firm.)

I/We agree to the forfeiture of the bid security if I/ We fail to comply with all or any of the terms and conditions with whole or in part laid down in the tender enquiry letter referred to above which would constitute and have the force of a contract between I/us and the Department of Agriculture, Cooperation & Farmers Welfare, Krishi Bhawan, New Delhi, if I/We are declared as successful bidder.

3. I/We have carefully read the terms and conditions of the contract as stipulated in the tender notice No. 21-16/2017-GA, dated 21.07.2017 particularly regarding bid security, and agree to abide by these in letter and spirit. The decision of Director (GA) to the Government of India, Department of Agriculture & Cooperation on any dispute arising out of the offer shall be binding on me/us. Accordingly, I/ we hereby offer the rate for annual contract of drinking water jars as per annexure II.

[Handwritten Signature]

Authorized Signatory
Seal of the firm

Tender No. 21-16/2017-GA.II dated 21.07.2017 for supply of packaged drinking water jars:

The rate may be given unit wise inclusive of GST & labour charges:-

I/ we hereby offer the rate for supply of drinking water jars as below:

S. No.	Item	Rate per jar/unit (in figures)	Rate per jar/ unit (in words)
1.	Supply of water Jar (20 ltrs.)		

(a) IMPORTANT NOTE: - It may be noted that if more than one bidder quoted the same rates resulting in a tie, the lowest bidder will be decided on the basis of highest turnover during the last three years.

I/We have carefully read the terms and conditions of the contract as stipulated in the tender notice No. 21-16/2017-GA dated 21.07.2017 and convey our unconditional willingness to accept the same. I/We undertake that the decision of the Under Secretary to the Government of India, Department of Agriculture & Cooperation in this regard as well as the matter of dispute arising due to the provision of this contract shall be final and binding on us

Yours faithfully

Signature_____

Name_____

(In Block letters)

Designation _____

Name of the firm_____

Official seal of the firm

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