

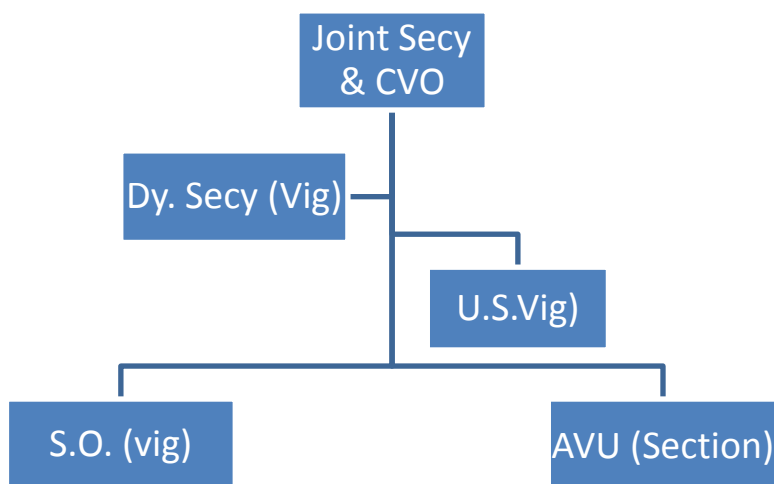
Administrative Vigilance Unit functions under a part time vigilance Officer appointed in the Department of Agriculture and Cooperation to assist the Head of the Department in vigilance matters. Presently, Joint Secretary (Admn. & Seeds) has been appointed/designated as Chief Vigilance Officer to ensure a clean and corruption free environment through surveillance, preventive and punitive measures. As in-charge of Vigilance Unit, he is the nodal officer to coordinate and monitor action on complaints and allegations of corruption. The channel of submission and the level at which decisions for different items of vigilance work are finalized, are as follows:-

S. N.	Items of work	Channel of Submission	Level of final disposal
1	Complaints and disciplinary proceedings against officers and members of staff under the vigilance jurisdiction of the Department.		
	Group 'A' officers	US/Dir/CVO/Secretary	AM
	Group 'B', 'C' & 'D' Officers	US/Dir/CVO	Respective Disciplinary Authority
2	Appeals/ Review/Revision Petitions		
	Gr.'A' officers	US/Dir/CVO/Secretary	AM
	Gr.'B', 'C' & 'D' officers	US/Dir/CVO	Respective Appellate / Review/ Revision Authority
3	Vigilance Clearance		
	Gazetted Officers (beyond GP Rs.Rs.8700/- and officers of the level of JS/AS/SS)	SO/US/DS/CVO	Secretary
	Gazetted Officers (beyond GP Rs.6600/upto Rs.8700/-)	SO/US/DS	cvo
	Gazetted/Non-Gazetted Officers (upto GP.Rs.6600/-)	SO/US	DS
	Non-Gazetted Officials (upto GP Rs. 4600/-)	SO	US
	Involving Disciplinary proceeding cases	SO/US/DS	cvo
4	Coordination Work	SO/US/DS	CVO
5	Statistical returns to DOPT/CVC/PMO	SO/US/DS	CVO
6.	Vigilance inspections of attached /subordinate offices	SO/US/DS	CVO
7.	Preventive Vigilance	SO/US/DS	CVO

Organizational set up in the Chief Vigilance Office:

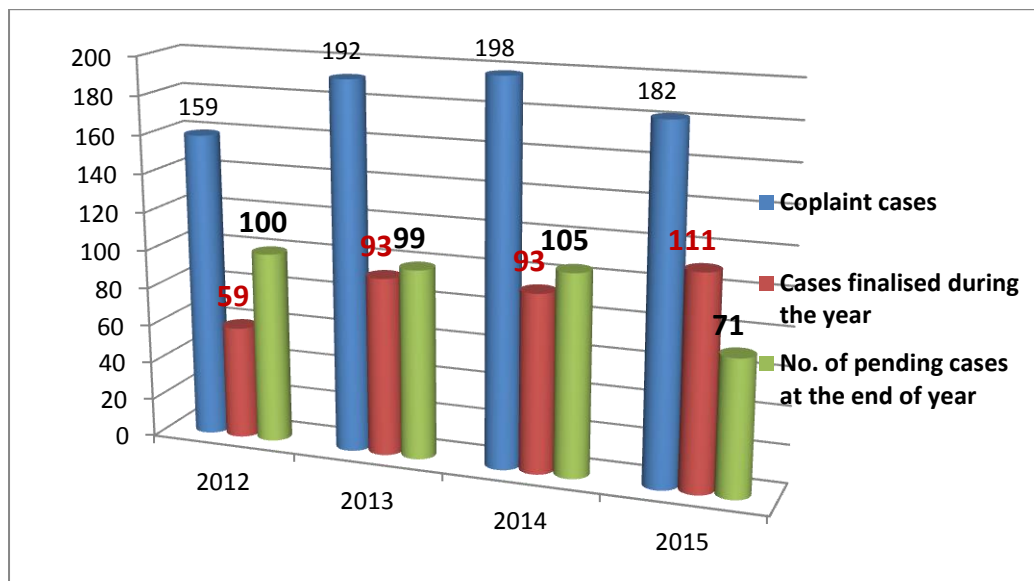
CVO is primarily responsible for the enforcement of anti-corruption measures of the Government of India in the Department and for implementation of the instructions/ guidance issued by the Central Vigilance Commission, New Delhi for the maintenance of integrity in the public services. As per the provisions envisaged in the Vigilance Manual, the petitions/complaints/the source reports sent by the Central Vigilance Commission, New Delhi, any member of the public, junior officials of the staff, press reports, proceedings of Parliament, audit reports, Stock Verification Reports, surprise inspections, scrutiny of annual property returns, intelligence reports etc. are examined with due care at the Level of Senior Officers of the Department. It is then sent to the appropriate authorities for getting their comments or for launching preliminary enquiries. In case prima facie case is made out, appropriate action, either disciplinary or legal proceedings is initiated against the charged Government servant with the approval of Competent Authorities and with the advice of the Central Vigilance Commission, as the case may be.

Organizational set-up under the Chief Vigilance Officer:

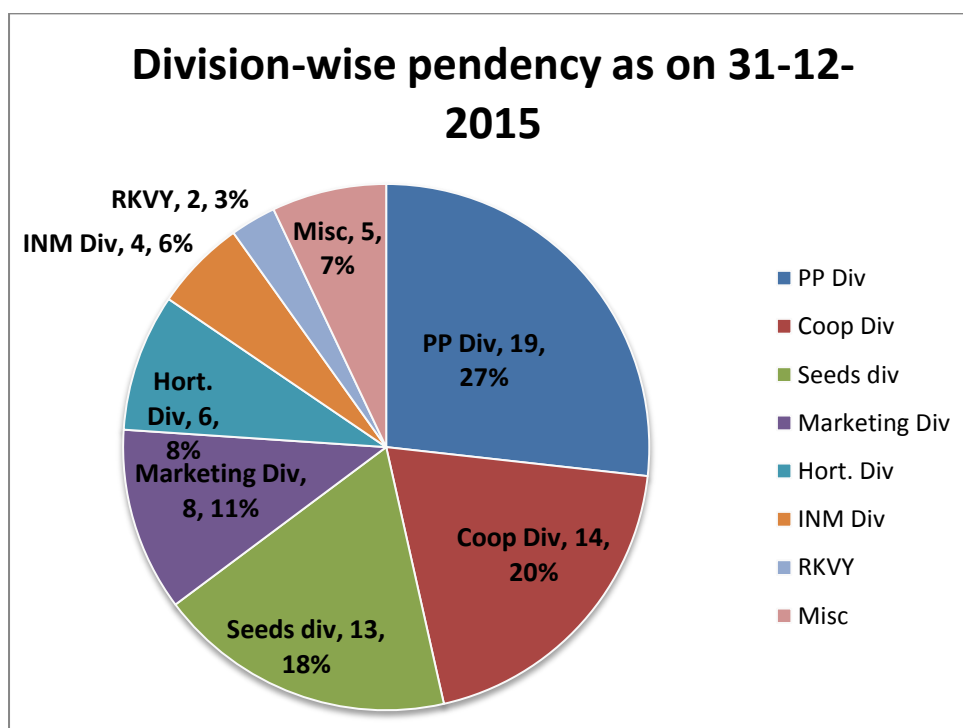


Sr.No.	Designation	Sanctioned Strength	In position
1.	Director/Deputy Secretary	1	1
2.	Under Secretary	1	1
3.	Section Officer	1	2
4.	Assistant	2	2
5.	LDC/UDC	2	1

Complaints/Disciplinary cases received/disposed during the last years in Administrative Vigilance Unit (Deptt. of Agriculture Cooperation & Farmers Welfare).



Division-wise pendency of complaint cases at the end of year 2015:



Status of Disciplinary Proceedings:

