

No.18-4/2007/GA
Government of India
Ministry of Agriculture
(Department of Agri. & Coopn)

.....

Krishi Bhavan, New Delhi.
Dated: 4th June 2007

To

As per list

Subject:- Printing of Parking labels for vehicles to be parked in the Krishi Bhavan Complex.

Sir,

I am directed to say that this Department proposes to print 1500 Parking Labels with transparent sheet gummed for vehicles to be parked in Krishi Bhavan Complex in which 750 big size for cars and 750 nos. a little smaller size for scooters in Circular Shape. A specimen of the label with changes required is enclosed for your information. The labels are to be machine numbered serially from 1 to 1500. You are requested to quote your lowest rate for printing of the Parking labels as per specimen in a sealed cover. The Contract shall be subject to the following terms & Conditions:-

- (i) The Firm should have sufficient experience in doing such kind of jobs.
- (ii) The workshop should submit proof of having done such kind of jobs for other Departments.
- (iii) No advance payment will be made in any case. The payment arising out of this contract shall be made on receipt of pre-receipted bills.
- (iv) In case the contractor fails to complete the work entrusted within the stipulated time the Performance Security and payment due to him, if any, shall be forfeited. In this connection, decision of the Department shall be final and binding on the contractor.
- (v) The Department reserves the right to reject or to accept any quotation, whole or in part without assigning any reason therefor.
- (vi) The quotations shall be accompanied by an earnest money of Rs.1500/- (Rupees One Thousand five hundred only) in the form of crossed Demand Draft in favour of P&AO (Sectt), Department of Agriculture & Cooperation (Cheque/Cash not accepted). The quotations received without earnest money or with Cheques/Cash shall be summarily rejected without assigning any reason therefor and no tenderer shall have the right to represent against it even if his quotation happens to be the lowest. The earnest money shall be forfeited if the contractor declared successful declines the offer or does not accept the work for any reason, whatsoever. The earnest money of the firm whose quotations are not approved shall be released after the award of the contract to the successful tenderer.

- (vii) The tenderer whose quotations are finally accepted, shall have to deposit a sum of Rs.2000/- (Rupees Two Thousand Only) in the form of Demand Draft/Fixed Deposit Receipt pledged in favour of the Pay & Accounts Officer (Agri), Department of Agriculture & Cooperation, New Delhi as performance security. The Department reserves the right to forfeit the Performance Security in the event of the firm violating any of the terms and conditions of the contract or not providing satisfactory service.
- (viii) The quotations must be submitted alongwith a colour copy of the sample Parking Label for Both Car/Scooter
- (ix) The decision of Deputy Secretary (GA) of the Department in respect of disputes arising out of the resultant contract shall be final and binding.
- (x) The rates should be quoted both in figures and words and no alterations/ corrections/over-writings are permitted.

2 Interested competent firms may submit lowest quotations to the UNDER SECRETARY(GA), DEPARTMENT OF AGRICULTURE & COOPERATION, so as to reach him latest by 3.30 pm on 26.06.2007. The sealed quotations will be opened on the same day i.e. 26.6.2007 at 4.00 PM. The sealed cover containing quotations and other documents may be deposited in the Tender Box kept at Gate No11 of Krishi Bhavan, New Delhi. The cover should be superscribed as under:-

"QUOTATIONS FOR PRINTING OF PARKING LABELS.

Tenderers or their representatives are welcome to be present at the time of opening of the tenders. It is requested that the terms and conditions of the contract mentioned in the foregoing paragraphs may please be read and understand before sending your quotations.

Yours faithfully,

(O.P.Bachety)

Section Officer (GA)

Tel: 3389316

Copy to:-

SSA, NIC for placing it on website of the Department. This has standing approval of Joint Secretary (A).

(O.P.Bachety)

Section Officer (GA)

Tel: 3389316