

No.12023/12/2010-E.II.
Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

Krishi Bhawan, New Delhi
Date: 28th October 2010

To,

The Secretary (Agriculture)
All State Governments/Union Territory Administrations

Subject: Filling up of one post of Deputy Commissioner((Seeds/Quality Control/National Seeds Project)in the Ministry of Agriculture, (Department of Agriculture and Cooperation) in the pay scale of (PB:3) Rs.15600-39100) +Rs.7600 Grade Pay on Promotion/deputation (including short term contract) basis – regarding

Sir,

Applications are invited from eligible and suitable officers for filling up one post of Deputy Commissioner((Seeds/Quality Control/National Seeds Project) on promotion/deputation (including short term contract)/ basis. Details of the post, eligibility conditions etc. are given in the **Annexure I**. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay.II), dated 17.06.2010.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) bio data (in triplicate) as per proforma (**Annexure II**) (ii) Photocopies of ACRs for the last five years attested (on each page) by an officer not below the rank of Under Secretary (iii) Vigilance Clearance/Integrity Certificate and (iv) statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years.

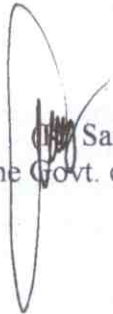
3. It is requested that applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent to Under Secretary (Personnel-II), Department of Agriculture & Cooperation, Room No.37, Krishi Bhawan, Rajendra Prasad Road, New Delhi-110 001 within a period of **60 days** from the date of issue / publishing of this Advertisement in the Employment News.

4. Advance copies of applications or received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

(K. Sanjayan)
Under Secretary to the Govt. of India

Copy for information/necessary action to:-

1. All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity in their subordinate and attached offices, Public Undertakings, Autonomous or Statutory Organizations, under their administrative control.
2. All Attached and Subordinate offices, Autonomous Bodies and Public Undertakings under the Department of Agriculture and Cooperation
3. All Agricultural Universities, Recognized Research and Soil Institutions or Councils.
4. JS(Admn.)/JS(Seeds)/ Director(P)/Director(Seeds)/US(Seeds)/US(P.II)
5. Seeds Division, Facilitation Centre, Department of Agri. & Cooperation
6. Copy to NIC for uploading the above circular in Ministry of Agriculture's website.
7. S.O.(E.II.)/Guard file/Spare Copies/Notice Board


(Sanjayan)
Under Secretary to the Govt. of India

ANNEXURE I

1. Name of the post: Deputy Commissioner(Seeds/Quality Control/National Seeds Project)
2. Number of posts: 1
3. Classification of post: General Central Service Group 'A' Gazetted Non-ministerial
4. Pay Scale: (PB:3) Rs.15600-39100) +Rs.7600 Grade Pay
5. Age Limit: The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.
6. Eligibility Conditions for appointment on promotion/deputation basis (including short term basis): Officers of the Central/State Governments or Union Territories/ Public Sector Undertakings/ Autonomous Bodies/ Agricultural University/ Recognised Research Institute or Councils possessing the following service, educational qualifications and experience are eligible :-
Service :-
 - (a) (i) holding analogous posts on regular basis; or
 - (ii) with 5 years' regular service in posts in the scale of (PB:3) Rs.15600-39100 +Rs.6600 Grade Pay
7. **Educational Qualifications and Experience:-**
 - (i) Master's degree in Seed Technology or Master's degree in Agriculture/ Agricultural Botany/ Botany/ Agronomy/ Plant Breeding and Genetics with specialization in Seed Technology from a recognized University or equivalent.
 - (ii) 10 years' experience in the field of Seed Production/ Seed Marketing/ Seed Certification/ Seed Testing/ Seed Quality Control.
 - (iii) The Departmental Assistant Commissioner (Quality Control and Certification/ Seed Development) with 5 years regular service in the grade will also be considered alongwith the Deputationists and in case he is selected, the post shall be deemed to have been filled by promotion.
8. Place of posting: New Delhi
9. Period of deputation: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed 4(four) years.
10. Duties and responsibilities attached to the post:

- 1) Monitoring of all matters relating to minimum seed certification standards and seed testing procedures.
- 2) Maintenance of National Register of Released Varieties.
- 3) Formulating guidelines relating to Seed Certification and assisting the Central Seed Committee in matters relating to administration of the Seeds Act.
- 4) Providing secretariat help to the Central Seeds Committee and Central Seed Certification Board convening their meeting and monitoring implementation of the decisions taken by the two bodies.
- 5) Monitoring enforcement of seed Law throughout the country.
- 6) Overall charge of the secretariat of Central Seed Committee and Central Seed Certification Board set up under the Seeds Act, 1966.
- 7) Charge of the Secretary of the Central Seed Committee and Central Seed Certification Board as required under the provision of section 3(7) and 8(E) of Seeds Act, 1966.
- 8) Coordination of Functions of the Central Seed Committee and Central Seed Certification Board and providing Liaison between the CSC and CSCB and Central and State Governments.
- 9) Handling the National Register of Released Varieties including maintenance of detailed record of all released varieties of various crops in the country.

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)

2. Date of Birth
(in Christian era)

3. Date of retirement under Central/State
Government Rules

4. Educational Qualifications

5. Whether Educational and other
qualifications required for the post are
satisfied.(If any qualification has been
treated as equivalent to the one prescribed in
the Rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of
entries made by you above, you meet the
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8 Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state)

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/ organization to which you belong .

10. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and

above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address _____

Date

Countersigned

(Employer with Seal)