

No. 29-4/2009-PP (Estt.) Pt.
GOVERNMENT OF INDIA
MINISTRY OF AGRICULTURE
DEPARTMENT OF AGRICULTURE AND COOPERATION

Applications are invited from eligible and suitable officers for filling up one post of Director General, National Institute of Plant Health Management (NIPM), Hyderabad, an autonomous body registered under the Andhra Pradesh Societies Registration Act, 2001 under the jurisdiction of Ministry of Agriculture (Department of Agriculture and Cooperation) required to be filled on deputation basis. The post is in the pay band-4 with a scale of pay of Rs. 37,400-67,000/- plus Rs. 10,000/- (Grade pay).

2. This institute imparts training in human resource development in plant protection technology. Besides, meeting the emerging training needs this institute will function as a centre of excellence and policy support centre in the matters of bilateral/multilateral negotiations on Sanitary and Phytosanitary (SPS) matters, plant protection activities, and providing training capability to private sector and farmers.

ELIGIBILITY:

3. The eligibility conditions for the post are as under:-

(I) Officers of All India Services and Central Services Group 'A' empanelled as Joint Secretary to Govt. of India or eligible to be empanelled as such;

or

With three years regular service in the Senior Administrative Grade;

or

(II) Officers of the Central Govt.;

(a)(i) holding analogous posts on regular basis;

or

(ii) with three years regular service in the grade rendered after appointment thereto on a regular basis in the scale of pay or Rs. 37,400-67,000 plus Rs.8700 (Grade pay) or equivalent; and

(b) having eighteen years administrative experience in Group 'A' posts.

4. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department of the Central Government shall not ordinarily exceed five years.

5. The officer selected on 'deputation' basis will have the option to draw his grade pay plus deputation(duty) allowance or to have his pay fixed in the scale of the post in accordance with DOPT's O.M. No.2/8/97-Estt.(Pay.II) dated 11.03.1998, as amended from time to time.

6. Applications(in triplicate) in the enclosed proforma, along with the complete and up-to-date Confidential Reports(photocopies of the C.Rs are to be got attested by an officer not below the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of their selection, may be forwarded to Deputy Secretary(PP), Department of Agriculture and Cooperation, Room No. 244-A, Krishi Bhawan, New Delhi – 110001, within 45 days from the date of publication of this advertisement in 'Employment News'. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty

has been imposed on them during the last 10 years.

7. Please visit www.agricoop.nic.in for obtaining duties and responsibilities of the post as well as proforma. Applications received after expiry of last date or without the A.C.Rs, Vigilance Clearance, Integrity Certificate and a statement of major/minor penalty, if any, imposed on the officers during the last 10 years or otherwise found incomplete, shall be rejected.

Duties and responsibilities for the post of DG, NIPM

- i) The Director General shall be responsible for the proper administration of the affairs of the NIPM and shall exercise powers under the direction and guidance of the Executive Council; He shall also prepare Annual Report and Annual Accounts of the NIPM;
- ii) It shall be the duty of the Director General to coordinate and exercise general supervision over all the activities of the NIPM. He shall also be competent to delegate any of the powers conferred upon him to such officers of the NIPM working under him as may be considered necessary for effective and efficient functioning of the NIPM.
- iii) Director General shall have full powers on behalf of NIPM, to institute, conduct, intervene, defend, abandon or compound any suit, appeal, review, revision, writ petition or other proceedings by or against the NIPM or its employees or otherwise concerning the affairs of the NIPM in any court and / or quasi judicial authorities, to refer any claims or demand by or against the NIPM to arbitration and observe and perform the awards, to sign and verify complaints, written statements, other petitions, applications, affidavits, objections, memorandum of appeal or other pleadings to be filed before any judicial or quasi judicial authorities or arbitrators to enforce judgment, execute any decree or order of any judicial / quasi judicial authorities or to satisfy the same and / or to realize or withdraw money from any court, persons or other authorities in execution of such decree or order and to sign vakalatnamas; all financial powers as delegated by the Executive Council;
- iv) Director General shall be competent on behalf of the NIPM to execute contracts, collaboration agreement(s) general / special instruments, service agreements / agreements containing arbitration clauses, indemnity bonds and deeds in respect of or connected with sale / lease / license, mortgage, hypothecation, pledge, or other deed(s) of a legal character of whatever description, power(s) of Attorney, to enforce guarantee(s) or any other legal rights, to incur legal expenses and to act as agent of the NIPM for any purpose whatsoever relating to the affairs of the NIPM.

PROFORMA

1. Name and address
(in Block letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under Central/
State Government rules
4. Educational Qualifications
5. Whether educational and other qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same

	QUALIFICATIONS/EXPERIENCE REQUIRED	QUALIFICATIONS/EXPERIENCE POSSESSED BY THE OFFICER
Essential:	(1)	
Desirable:	(2)	

6. Please state clearly whether in the light of entries made by the above, you meet the requirements of the post.

7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent.
9. In case, the present employment is held on Deputation/contract basis, please state:
- (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong
10. Additional details about present employment. Please state whether working under:- (indicate the name of your employer against the relevant column)
- (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Public Undertakings
 - (e) Universities
 - (f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to
 - (i) Additional academic qualifications
 - (ii) Professional training
 - (iii) Work experience over and prescribed in the vacancy circular
(enclose a separate sheet if the space is insufficient)
15. Whether belongs to SC/ST
16. Remarks (The candidates may indicate information with regard to
 - (i) research publications and reports and special projects
 - (ii) Awards/scholarship/official appreciation
 - (iii) affiliation with professional bodies/institutions/societies and
 - (iv) any other information.(enclose a separate sheet if the space is insufficient)

Date: _____ Signature of candidate _____

Address _____

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

(Signature of the Head of
Department (with Stamp).