

No.12023/09/2011-E.II.  
Government of India  
Ministry of Agriculture  
Department of Agriculture and Cooperation

Krishi Bhawan, New Delhi  
Date: 18 jan 2012

To

1. Chief Secretaries of all State Governments
2. Heads of All Agricultural Universities
3. Heads of all Autonomous bodies/ Recognised Research Institutions & Councils
4. Chairman/Managing Director of all Public Sector Undertakings

Subject: Filling up two posts of Assistant Commissioner(Quality Control & Certification/ Seeds Development) in the pay scale of Rs.3000-100-3500-125-4500 [revised to PB:3(Rs.15600-39100)+GP Rs.6600/- ] on deputation (including short term contract) /absorption basis.

Sir,

I am directed to invite applications from eligible and suitable officers for filling up **two posts** of Assistant Commissioner(Quality Control & Certification/Seed Development)on deputation (including short term contract)/ absorption basis. Details of the post, eligibility conditions etc. are given in the **Annexure I**. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay.II), dated 17.06.2010.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) Bio-data [in triplicate] as in the proforma at **Annexure II** (ii) Photocopies of ACRs for the last five [5] years duly attested on each page by an officer not below the rank of Under Secretary (iii) Vigilance Clearance and (iv) Integrity Certificates (v) No Penalty Certificate in the prescribed formats given in **Annexure-III** or statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years.

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (Personnel-II), Department of Agriculture & Cooperation, Krishi Bhawan, Rajendra Prasad Road, New Delhi-110 001 within a period of **60 days** from the date of issue / publication of this Advertisement in the Employment News.

4. Advance copies of applications or those received after the prescribed closing date or not accompanied by required certificates/documents are liable to be rejected.

Yours faithfully,

(K. Sanjayan)  
Under Secretary to the Govt. of India

Copy for information/necessary action to:-

1. All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity in their subordinate and attached offices, Public Sector Undertakings, Autonomous bodies, Agricultural Universities, Recognized Research Institutes or Councils under their administrative control.
2. Secretary, Department of Agriculture Research & Education(DARE), New Delhi.
3. JS(Admn.)/JS(Seeds)/ DS(P)/US(Seeds)//US(P.II)
4. Seeds Division, Facilitation Centre, Department of Agri. & Cooperation
5. Copy to NIC for uploading the circular in Department of Agriculture and Cooperation's website.
6. S.O.(E.II.)/Guard file/Spare Copies/Notice Board

(K. Sanjayan)  
Under Secretary to the Govt. of India

## ANNEXURE I

1. Name of the post: Assistant Commissioner(Quality Control & Certification/Seeds Development)
2. Number of posts: 2 [Two]
3. Classification of post: General Central Service Group 'A' Gazetted Non-ministerial
4. Pay Scale: Rs.3000-100-3500-125-4500 [revised to Rs.10000-325-15200/-as per 5<sup>th</sup> CPC] & [further revised to PB:3(Rs.15600-39100)+GP Rs.6600/- as per 6<sup>th</sup> CPC]
5. Age Limit: The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.
6. Eligibility Conditions for appointment on deputation basis (including short term basis): Officers of the Central/State Governments/ Public Sector Undertakings/ Autonomous Bodies/ Agricultural Universities/ Recognised Research Institutions or Councils possessing the following service, educational qualifications and experience are eligible : -

**Service :-**

- (a) (i) holding analogous posts on regular basis in the parent cadre/Department; or
- (ii) with 5 years' regular service in posts in the pay scale of Rs.2200-4000 [revised to Rs.8000-13500 as per 5<sup>th</sup> CPC] & [further revised to PB:3 (Rs.15600-39100)+GP Rs.5400/- as per 6<sup>th</sup> CPC] or equivalent, or
- (iii) with 8 years regular service in the scale of Rs.2000-3500 [revised to Rs.6500-10500 as per 5<sup>th</sup> CPC] & [further revised to PB:2(Rs.9300-34800)+GP Rs.4600/- as per 6<sup>th</sup> CPC] or equivalent

7. **Educational Qualifications and Experience:-**

- (i) Master's degree in Seed Technology or Master's degree in Agriculture/ Agricultural Botany/ Botany/ Agronomy/ Plant Breeding and Genetics with specialization in Seed Technology from a recognized University or equivalent.
- (ii) 5 years' experience in the field of Seed Production/ Seed Marketing/ Seed Certification/ Seed Testing/ Seed Quality Control.

Note 1: Only Officers from Central/ State Government s are eligible for being considered for appointment on absorption basis.

Note 2: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on Deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

8. Place of posting: New Delhi

9. Period of deputation: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed 3 years.

10. Duties and responsibilities attached to the post:

- 1) Implementation and monitoring of seed Act 1966, Seed Rules 1968 & Seed Law Enforcement in the country.
- 2) Specification of the minimum labeling/ seed certification standard.
- 3) Revision & updating of the minimum seed certification standard and release of Inter-state important varieties.
- 4) Amendment to the Seeds Act & Seed Rules.
- 5) Notification of varieties under Section 5 of the Seed Act, 1966, Technical guidance to certification Agencies, Co-ordination of the functioning of the certification Agencies and various state seed testing laboratories.
- 6) Work related to New Policy on Seed Development; the main objective is to provide the best planting materials to the Indian farmers to increase productivity, farm income and export earnings.
- 7) Scrutinizing the seed Export and Import proposals of public and private seed sectors.

**ANNEXURE II**

**CURRICULUM VITAE PROFORMA**

1. Name and Address  
(in Block Letters)

2. Date of Birth  
(in Christian era)

3. Date of retirement under Central/State  
Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications  
required for the post are satisfied.(If any  
qualification has been treated as equivalent to the  
one prescribed in the Rules, state the authority for  
the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of entries  
made by you above, you meet the  
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by  
your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8 Nature of present employment i.e.  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent

9. In case the present employment is  
held on deputation/contract basis,  
please state)

- a) The date of initial appointment
- b) Period of appointment on  
deputation/contract
- c) Name of the parent office/  
organization to which you  
belong .

10. Additional details about present employment.  
Please state whether working under (indicate the  
name of your employer against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the  
same Department and are in the feeder grade or  
feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give  
the date from which the revision took place and also  
indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would  
like to mention in support of your suitability for the  
post.

(This among other things may provide information  
with regard to (i) additional academic qualifications  
(ii) professional training and (iii) work experience  
over and above prescribed in the Vacancy  
Circular/Advertisement)

(Note: Enclose a separate sheet, if  
the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the  
Candidate

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date

Countersigned

(Employer with Seal)

**ANNEXURE-III**

No. \_\_\_\_\_ Dated the

**INTEGRITY CERTIFICATE**

The records of service of Shri \_\_\_\_\_, a regular \_\_\_\_\_ who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that that there is no doubt about his integrity

Employer with Seal  
(to be signed not below the rank of Deputy Secretary and equivalent)

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No. \_\_\_\_\_ Dated the

**VIGILANCE CLEARANCE CERTIFICATE**

The records of service of Shri \_\_\_\_\_, a regular ----- who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that that no vigilance case is either pending or contemplated against him.

Employer with Seal

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No. \_\_\_\_\_ Dated the

**NO MAJOR/MINOR PENALTY CERTIFICATE**

The records of service of Shri \_\_\_\_\_, a regular ----- who is being considered for appointment to the post of ----- in the Department of Agriculture and Cooperation on deputation basis, have been carefully scrutinized and it is certified that no major/minor penalty has been imposed on him for the last 10 years.

Employer with Seal