

No.12034/6/2011-PP(Estt)

Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

Krishi Bhavan, New Delhi
Dated the November, 2011

To

The Secretary(Agriculture)
All State Governments/Union Territories Administration

Subject:- Filling up the 9 posts of Assistant Director(PP) (General Central Service Group 'A') Pay Band-3 plus Grade pay of Rs. 5400/- on deputation basis in the Directorate of Plant Protection, Quarantine and Storage, Department of Agriculture and Cooperation.

1. Applications are invited from eligible and suitable officers for filling up the 9 posts of Assistant Director(PP) (General Central Service Group 'A') Pay Band-3 plus Grade pay 5400/- on deputation basis. Details of the post, eligibility conditions etc. are given in the Annexure-I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994, No. 6/7/2003-Estt.II (Pay-II), dated 07-01-2008 and its subsequent order issued from time to time.
2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i)Bio-data(in triplicate) as in the proforma given(Annexure-II) (ii) Attested photocopies of ACRs for the last five years(ACRs to be attested by an officer not below the rank of Under Secretary)(iii)Vigilance clearance/Integrity Certificate and (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years in the enclosed format (Annexure.III).
3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary(PP-I), Department of Agriculture and Cooperation, Room No. 478-A, Krishi Bhavan, New Delhi within a period of 60 days from the date of issue/publishing of this advertisement in the Employment News.
4. Advance copies of applications or received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

Yours faithfully,

(Jyoti Singhal)
Under Secretary to the Govt. of India
Tel.No.23387962

No.12034/6/2011-PP(Estt)

Copy for information and necessary action to:-

- 1.All Ministries/Departments of Government of India/Public Sector Undertaking/Semi-Government/Autonomous or Statutory Organisations/Agricultural Universities/Recognised Research Institutions. It is requested to give vide publicity to vacancy in all offices under their administrative control.
- 2.All Attached and Subordinate Offices under the Department of Agriculture and Cooperation.
- 3.All Sections/Units of Department of Agriculture and Cooperation.
- 4.JS(PP)/PPA/Director(PP-I).
- 5.Guard File/US(PP-I)/Spare Copies.
6. NIC for placing circular on website.

(Jyoti Singhal)
Under Secretary to the Govt. of India
Tel.No.23387962

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Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

Krishi Bhavan, New Delhi
Dated the December, 2011

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| | |
|--|--|
| Name of the post | Assistant Director(PP) |
| Number of Post | 9 |
| Classification of post | General Central Service Group 'A' Gazetted, |
| Pay Scale | Pay Band-3 plus Grade pay Rs. 5400/- |
| Age Limit | The Maximum age limit for the appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications |
| Eligibility Conditions | Transfer on deputation: Officers of the Central Government holding analogous posts or officers with five years service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 6500-10500 or equivalent in the parent cadre / Department. |
| Educational Qualifications and Experience | (i) M.Sc. Degree in Plant Pathology or M.Sc. Degree in Agriculture with specialization in Plant Pathology or M.Sc. Degree in Botany with specialization in Plant Pathology from recognised University or equivalent. (ii) Three years practical experience in the field of study of domestic and foreign plant diseases related to plant virus and plant bacteria. |
| Place of posting | Faridabad |
| Period of deputation | Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years. |
| Duties and responsibilities attached to the post | <ol style="list-style-type: none"> 1. Assistant Director(PP) will be required to work & teach specially viral & Mycoplasma like diseases of crops. 2. He will also study insect virus relationships and will explore methods of control of viral diseases by alternative methods such as adjustments and modifications in cultural practices, etc. 3. To assist in organising & planning work of the Plant Pathology Section of the Institute. 4. Establishment of Laboratories at Quarantine Stations for screening of diseases. 5. To plan & conduct applied / adaptive research. 6. To deliver lectures and to arrange practical's for trainees. 7. To collect and collate up-to date information on various aspects of Plant Protection. 8. Quarantine Screening of Plant Propagating materials / seeds. 9. Pest entry quarantine measures / treatment of propagating materials. 10. Adaptive research in evolving control measures. 11. Preparation of manual of Plant Diseases of Quarantine significance and updating from time to time. 12. Training of technical staff in Quarantine screening for disease. |

ANNEXURE A

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government
Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

| | Qualifications/ Experience required | Qualifications/ Experience possessed by the officer |
|-----------|---|--|
| Essential | (1) (2) (3) | |
| Desired | (1) (2) | |
6. Please State clearly whether in
the light of entries made by
you above, you meet the
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

| Office/ Institution | Post held | From | To | Scale of Pay and Basic Pay | Nature of duties (in detail) |
|------------------------|--------------|------|----|-------------------------------------|---------------------------------------|
|------------------------|--------------|------|----|-------------------------------------|---------------------------------------|

8. Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

a) The date of initial appointment

b) Period of appointment on deputation/contract

c) Name of the parent office/ organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Govt.

- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to

(i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____ Signature of the candidate
Address _____

Countersigned _____

(Employer with Seal)

ANNEXURE-A

1. Name and Address
(in Block letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central State Government Rules.
4. Educational Qualifications
5. Whether Educational and other
qualifications required for the post
are satisfied. (If any qualification
has been treated as equivalent to
the one prescribed in the Rules,
State the authority for the same)

Qualifications/
Experience
Required

Qualifications/
Experience possessed by the officer

Essential (1)
(2)
(3)
Desirable(1)
(2)

6. Please State clearly whether in
The light of entries made by you
Above, you meet the requirement of the
Post.

INTEGRITY CERTIFICATE

After Scrutinizing Annual Confidential Report of Shri/Smt./Ms.
_____ who has applied for the post
_____ in the Department of Agriculture & Cooperation
on deputation basis, it is certified that his / her integrity is beyond doubt.

(To be signed by an Officer of the rank of
Deputy Secretary or above)

Name of Office Seal: _____

Date: _____

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal
proceeding is either pending or contemplated against Shri/Smt./Ms.
_____ who has applied for the post of
_____ in the Department of Agriculture &
Cooperation on deputation basis.

[Authorised signatory]

Name & Office Seal: _____

Date: _____

NO PENALTY CERTIFICATE

Certified that no major / minor penalty has been imposed on Shri/Smt./Ms.
_____ who has applied for the post of
_____ in the Department of Agriculture & Cooperation on
deputation basis during the last ten years.

[Authorised signatory]

Name & Office Seal: _____

Date: _____