

No. 43-14/2011-Hort. IV
Government of India
Ministry of Agriculture
Department of Agriculture & Cooperation

KrishiBhawan, New Delhi
Dated 24th November, 2011

To,

The Secretary,
All State Govts. /U.T. Administrations,
Department of Horticulture / Agriculture
The Secretary,
Department of Agricultural Research & Education / D.G. – ICAR;
The Vice Chancellor
State Agriculture Universities/ Central Agriculture Universities;
The Director,
All recongnized Research Institutes

Sub: **Recruitment by deputation (including short-term contract) basis to the posts in Central Institute of Horticulture, Medziphema, Nagaland.**

I am directed to say that as per the subject cited above, it is proposed to fill up the following posts in the Central Institute of Horticulture, Medziphema, Nagaland on **deputation (including short-term contract) basis**. The officers under the Central/ State Governments / Union Territories / Agricultural Universities / Recognized Research Institutes / Indian Council of Agricultural Research including its Research Institutions are eligible to apply for the posts mentioned at serial numbers one (1) to five (5) and eight (8) to ten (10) while for the posts of **Administrative Officer** and the **Personal Assistant** to the Director mentioned at serial number six (6) & seven (7), the officers under the Central/State Government/Union Territories only are eligible to apply:-

1. **Horticulture Specialist** : (General Central Service, Group 'A' Gazetted, Non-Ministerial)
No. of Posts: 2 (Two)
Pay Band: Rs. 10,000-325-15,200 (Pre-revised)
 - (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 (Pre-revised) or equivalent in the parent cadre / department, and
 - (b) Possessing the educational qualifications and experience as under:-
 - (i) Master's Degree in Agriculture with specialization in Horticulture or M.Sc. (Hort.) followed by a PhD in Horticulture of a recognized University or equivalent.
 - (ii) 5 year's experience in the field of Horticultural Development/ Research.

2. **Post Harvest Technologist** : (General Central Service, Group 'A' Gazetted, Non-Ministerial)
No. of Posts: 1 (One)
Pay Band: Rs. 10,000-325-15,200 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Master's Degree in Horticulture/Post Harvest Technology/Agriculture with specialization in Post Harvest Management of a recognized University or equivalent.
(ii) 5 year's experience in Post Harvest Management in the field of Horticulture/Agriculture.
3. **Marketing Specialist** : (General Central Service, Group 'A' Gazetted, Non- Ministerial)
No. of Posts: 1 (One)
Pay Band: Rs. 10,000-325-15,200 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Master of Business Administration of a recognized University or equivalent.
(ii) 5 year's experience in the field of Horticulture Development/Agriculture Marketing/ Agriculture Economics in a public or private institution/ organization with reference to marketing of agricultural/ horticultural produce.
4. **Assistant Horticultural Specialist** : (General Central Service, Group 'A' Gazetted, Non- Ministerial)
No. of Posts: 3 (Three)
Pay Band: Rs. 8,000-275-13,500 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 6,500-10,500 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Master's Degree in Agriculture with specialization in Horticulture or M.Sc. (Hort.) of a recognized University or equivalent.
(ii) 3 year's experience in the field of Horticultural Development/ Research.

5. **Senior Farm Manager** : (General Central Service, Group 'A' Gazetted, Non- Ministerial)
No. of Posts: 1 (One)
Pay Band: Rs. 8,000-275-13,500 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 6,500-10,500 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Degree in Horticulture/Agriculture with specialization in Horticulture of a recognized University or equivalent.
(ii) 3 year's experience in the management of Horticultural or Agricultural farms.
6. **Administrative Officer** : (General Central Service, Group 'A' Gazetted, Non- Ministerial)
No. of Posts: 1 (One)
Pay Band: Rs. 8,000-275-13500 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 6500-10500 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Degree of a recognized University or equivalent.
(ii) 3 year's experience in the Administration/Establishment and Accounts work.
7. **Personal Assistant to Director**: (General Central Service, Group 'B', Non-Gazetted, Non- Ministerial)
No. of Posts: 1 (One)
Pay Band: Rs. 5,500-175-9000 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the Stenographer Grade-I in the parent cadre/department; or
(ii) With 3 year's service as a Stenographer in the Stenographer grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5000-8000 (Pre-revised) or equivalent in the parent cadre / department.
8. **Senior Technical Assistants** : (General Central Service, Group 'C', Non-Gazetted, Non- Ministerial)
No. of Posts: 2 (Two)
Pay Band: Rs. 5,000-150-8000 (Pre-revised)
- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 3 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 4500-7000 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Degree in Horticulture/Agriculture of a recognized University or equivalent.
(ii) 1 year's experience in the field of Horticultural or Agricultural Development/Extension/Planning/Marketing/Research.

9. Field Assistant : (General Central Service, Group 'C', Non-Gazetted, Non- Ministerial)

No. of Posts: 2 (Two)

Pay Band: Rs. 4,000-100-6000 (Pre-revised)

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
(ii) with 5 year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 3200-4900 (Pre-revised) or equivalent in the parent cadre / department, and
- (b) Possessing the educational qualifications and experience as under:-
(i) Bachelor's Degree in any subject or Diploma in Agriculture/Horticulture of a recognized University/Institution or equivalent.

10. Stenographer: (General Central Service, Group 'C', Non-Gazetted, Non- Ministerial)

No. of Posts: 2 (Two)

Pay Band: Rs. 4,000-100-6000 (Pre-revised)

- (a) (i) Holding analogous post on regular basis; or
(ii) With 8 year's service in the post in the scale of pay of Rs. 3050-4590 (Pre-revised)
- (b) Possessing the educational qualifications and experience as under:-
(i) 10th Class pass or equivalent with 80 w.p.m in shorthand and 40 w.p.m in typewriting.

2. Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 4 years in respect of posts mentioned at S.No. 1 to 3 and S.No. 8 to 10 and 3 years in respect of posts mentioned at S.No. 4 to 7. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

3. The crucial date for determining the eligibility will be the last date for receipt for applications.

4. The officer selected on "deputation" basis will have the option to draw his grade pay plus deputation duty allowance or to have his pay fixed in the scale of pay of the post in accordance with DOPT OM No. 2/8/97-Estt. (Pay-II) dated 11.03.1998 as amended from time to time.

5. It is specifically mentioned that **the candidates who apply for the posts will not be allowed to withdraw their candidature subsequently.**

6. It is requested that applications in the Proforma attached herewith or downloaded from our website www.cihner.org.in neatly typed out in A-4 Size paper, from suitable and willing officials who are eligible and can be spared immediately in the event of their selection, may kindly be forwarded to **Director, Central Institute of Horticulture, Department of Agriculture & Cooperation, Ministry of Agriculture, Govt. of India, Medziphema, Nagaland -797106** along with their complete and up-to-date CR dossiers **within 45 days** from the date of publication of this advertisement. While forwarding the applications, it may be verified/certified that the particulars furnished by the officers are

correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on them during their past service.

Applications which are not in the prescribed format and are not received within the stipulated period or are not accompanied with complete and up to-date CR dossiers, Vigilance Clearance, Integrity Certificate or statement showing major/minor penalty, if any, imposed on the officer during past service are liable to be rejected.

7. It is requested that the vacancies may please be circulated amongst all the Departments of the State Government/U.T/ State Recognized Research Institutes.

Yours faithfully,

(Dinesh Arora)

Under Secretary to Government of India

Ph: 011-23389909

Copy forwarded to:

1. All the Ministries/ Departments of the Government of India. It is requested that the vacancies may please be given wide publicity amongst all their Subordinate and Attached offices and Recognized Institutes under their administrative control.
2. All Officers/Section/Units of the Department of Agriculture & Co-operation (Applications should be forwarded through the cadre controlling authority i.e. concerned Estt. Section as the case may be)
3. Facilitation Centre, Departments of Agriculture & Co-operation.
4. All attached/Sub-ordinate offices of the Department of Agriculture & Cooperation.
5. Sr. Technical Director, National Informatics Centre, KrishiBhawan, New Delhi. It is requested that the vacancies may please be displayed at the website of Department of Agriculture & Cooperation.
6. Guard file.

PROFORMA

1. Name and Address (in Block Letters).
2. Designation & Scale of Pay
3. Date of Birth (in Christian era)
4. Date of retirement under Central/State Government rules
5. Educational Qualification
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

| | Qualifications/ Experience required | Qualifications/ Experience possessed by the officer |
|-----------|--|--|
| Essential | (1) | |
| | (2) | |
| | (3) | |
| Desired | (1) | |
| | (2) | |

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

| Office/Instt./ Orgn. | Post held | From | To | Scale of pay and basis pay | Nature of duties |
|-------------------------|-----------|------|----|----------------------------------|---------------------|
|-------------------------|-----------|------|----|----------------------------------|---------------------|

9. Nature of present employment i.e., ad-hoc or temporary or permanent

10. In case the present employment is held on deputation/contract basis, please state-

- a) The date of initial appointment
- b) Period of appointment of deputation/contract
- c) Name of the parent office organization to which you belong

11. Additional details about present employment:

Please state whether working under-

- a) Central Government
- b) State Government
- c) Autonomous Organizations
- d) Government Undertakings
- e) Universities

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

15. Whether belongs to SC/ST

16. Remarks

Date.....

Signature of the Candidate
Address.....

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during his/her past service and his integrity is beyond doubt.

Signature of the Head of Department (with Stamp)