

No.: A-12018/2/2022-E.II  
Government of India  
Ministry of Agriculture and Farmers Welfare  
Department of Agriculture and Farmers Welfare

Krishi Bhawan, New Delhi  
Date: 18.07.2022

Office Memorandum

**Subject: Revision of RRs for the post of Staff Car Drivers in DA&FW (Proper) seeking comments from stakeholders-regarding.**

The undersigned is directed to say that the existing RRs for the post of Staff Car Drivers in this Department (Proper) are under consideration for revision.

2. All Stakeholders are, therefore, requested to provide their specific comments/suggestions for revision of the said RRs. The requisite comments/suggestions may please be furnished to this Department within 30 days from the issue of this OM.



(U K Sah)

Under Secretary to the Govt. of India  
Tel: 011-23389144

Encl: Existing RRs for the post of Staff Car Drivers in this Department.

To  
NIC, DA&FW with the request to upload this OM alongwith enclosure on the website of this Department.

**MINISTRY OF AGRICULTURE AND FARMERS WELFARE**  
**(DEPARTMENT OF AGRICULTURE AND FARMERS WELFARE)**

**G.S.R.** .— In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Agriculture, Department of Agriculture and Cooperation, Staff Car Driver (Special Grade), Staff Car Driver (Grade-I) and Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) Rules, 2014, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Staff Car Driver (Special Grade), Staff Car Driver (Grade-I), Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) in the Department of Agriculture and Farmers Welfare, Ministry of Agriculture and Farmers Welfare, namely:-

1. **Short title and commencement.**— (1) These rules may be called the Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare, Staff Car Driver (Special Grade), Staff Car Driver (Grade-I), Staff Car Driver (Grade-II) and Staff Car Driver (Ordinary Grade) Recruitment Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.**— These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. **Number of posts, classification and level in pay matrix.**— The number of said posts, their classification and level in pay matrix relating thereto, shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age-limit, qualifications, etc.**— The method of recruitment to the said post, age-limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

5. **Disqualification.**— No person,—

- a. who has entered into or contracted a marriage with a person having a spouse living ; or
- b. who, having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.**— Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.**— Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward classes, the Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

#### SCHEDULE

Name of the post.	Number of posts.	Classification.	Level in the pay matrix.	Whether selection post or non-selection post	Age limit for direct recruits.
1	2	3	4	5	6
1. Staff Car Driver (Special Grade)	1*(2022) *(Subject to variation dependent on workload).	General Central Service, Group 'B', Non-Gazetted, Non-ministerial.	Level-6 (Rs. 35400-112400) in the Pay Matrix.	Non-Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any	<b>Method of recruitment:</b> Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
7	8	9	10
Not applicable.	Not applicable.	Not applicable.	By Promotion.

In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a Department Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
11	12	13
<p><b>Promotion:-</b> Staff Car Driver (Grade-I), in Level-5 (Rs. 29200-92300) in the pay matrix with three years regular service in the grade rendered after appointment on a regular basis.</p> <p><b>Note:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two year, whichever is less, and have successfully completed</p>	<p><b>Group 'B' Department Promotion Committee (for considering promotion) consisting of:-</b></p> <ol style="list-style-type: none"> <li>1. Director or Deputy Secretary (Personnel), Department of Agriculture and Farmers Welfare — Chairman;</li> <li>2. Under Secretary (Personnel), Department of Agriculture and Farmers Welfare — Member;</li> <li>3. Under Secretary (General Administration), Department of Agriculture and Farmers Welfare — Member.</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary.</p>

their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

1	2	3	4	5	6
2. Staff Car Driver (Grade-I)	4* (2022) *(Subject to variation dependent on workload).	General Central Service, Group 'C', Non-Gazetted, Non-ministerial.	Level-5 (Rs. 29200-92300) in the Pay Matrix.	Non- Selection.	Not applicable.

7	8	9	10
Not applicable.	Not applicable.	Not applicable.	By Promotion.

11	12	13
<p><b>Promotion:-</b> Staff Car Driver (Grade-II), in Level-4 (Rs. 25500-81100) in the pay matrix with six years regular service in the grade or a combined service of fifteen years in Staff Car Driver (Grade-II) and in Staff Car Driver (Ordinary Grade) put together rendered after appointment on a regular basis.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two year, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> Candidates are required to pass Trade Test prescribed for the post.</p>	<p><b>Group 'C' Department Promotion Committee (for considering promotion) consisting of:-</b></p> <ol style="list-style-type: none"> <li>1. Director or Deputy Secretary (Personnel), Department of Agriculture and Farmers Welfare — Chairman;</li> <li>2. Under Secretary (Personnel), Department of Agriculture and Farmers Welfare — Member;</li> <li>3. Under Secretary (General Administration), Department of Agriculture and Farmers Welfare — Member.</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary.</p>

(1)	(2)	(3)	(4)	(5)	(6)
3. Staff Car Driver (Grade-II)	6* (2022) *(Subject to variation dependent on workload).	General Central Service, Group 'C', Non-Gazetted, Non-ministerial.	Level-4 (Rs. 25500-81100) in the Pay Matrix.	Non-Selection.	Not applicable.

7	8	9	10
Not applicable.	Not applicable.	Not applicable.	By Promotion.

(11)	(12)	(13)
<p><b>Promotion:-</b> Staff Car Driver (Ordinary Grade), in Level-2 (Rs. 19900-63200) in the pay matrix with nine years regular service in the grade rendered after appointment on a regular basis.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two year, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> Candidates are required to pass Trade Test prescribed for the post.</p>	<p><b>Group 'C' Department Promotion Committee (for considering promotion) consisting of:-</b></p> <ol style="list-style-type: none"> <li>1. Director or Deputy Secretary (Personnel), Department of Agriculture and Farmers Welfare — Chairman;</li> <li>2. Under Secretary (Personnel), Department of Agriculture and Farmers Welfare — Member;</li> <li>3. Under Secretary (General Administration), Department of Agriculture and Farmers Welfare — Member.</li> </ol>	<p>Consultation with Union Public Service Commission is not necessary.</p>

(1)	(2)	(3)	(4)	(5)	(6)
4. Staff Car Driver (Ordinary Grade).	5* (2022) *(Subject to variation dependent on workload).	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.	Level-2 (Rs. 19900-63200) in the Pay Matrix.	Not applicable.	18-27 years. (Relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government).  <b>Note:</b> The crucial date for determining the age limit shall be the closing date of receipt of applications from candidates in India (Other than those in Andaman and Nicobar Islands and Lakshadweep).

(7)	(8)	(9)
<b>Essential :</b>  i. Possession of a valid driving license for motor cars; ii. Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle); iii. Experience of driving a motor car for at least 3 years; and	Not applicable.	Two years.



<p>iv. Pass in the 10<sup>th</sup> standard.</p> <p><b>Desirable:</b> 3 years service as Home Guard/ Civil Volunteers.</p> <p><b>Note:-</b> The qualification regarding experience is relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority, is of the opinion that the sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>		
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(10)	(11)
<p>Deputation / Absorption failing which by Direct Recruitment.</p> <p>For Armed Forces Personnel: Deputation / Re-employment</p>	<p><b>Deputation/Absorption</b> “From amongst the regular Despatch Rider or Three wheeler scooter driver (Group ‘C’ employees) in the Ministry of Agriculture and Farmers Welfare (comprising of Department of Agriculture and Farmers Welfare or Department of Agricultural Research and Education) including their respective attached and subordinate offices who possess valid driving license for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Despatch Rider on regular basis or Group ‘C’ employees of other Ministries or Departments of the Central Government (including their attached or subordinate offices) fulfilling the necessary qualifications as mentioned in column (7)”.</p> <p><b>Deputation/re-employment for Armed Forces Personnel:</b> The Armed Forces Personnel due to retire or who are to be</p>

transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed under column (7) shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

**Note:** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/absorption shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

(12)	(13)
<p><b>Group 'C' Departmental Confirmation Committee/ Group 'C' Departmental Selection Committee:</b></p> <ul style="list-style-type: none"> <li>i. Director of Deputy Secretary, (Personnel), Department of Agriculture and Farmers Welfare - Chairman</li> <li>ii. Under Secretary (Personnel), Department of Agriculture and Farmers Welfare – Member</li> <li>iii. Under Secretary (General Administration) Department of Agriculture and Farmers Welfare – Member</li> </ul>	<p>Consultation with Union Public Service Commission is not necessary.</p>

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U.K. Sah, Under Secretary to the Government of India