

F. No. 11016/01/2018-E.I
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture, Cooperation and Farmers Welfare

Room No. 29A, 'C' Wing,
Krishi Bhawan, New Delhi.
Date: 31st August 2022.

VACANCY CIRCULAR

Subject: Filling up of the posts of **Manager-cum-Accountant** (Group B) in the Departmental Canteen of Department of Agriculture & Farmers Welfare on deputation basis.

The Department of Agriculture and Farmers Welfare requires the services of a suitable official for the posts of **Manager-cum-Accountant** (Group B) (Non-Gazetted, Non-Ministerial) in the Departmental Canteen of Department of Agriculture and Farmers Welfare on deputation basis.

2. The particulars of the post, eligibility conditions etc. are as shown in the table below:-

Sl. No.	Name of the post and pay scale	No. of vacancies	Eligibility for deputation
1.	Manager-cum-Accountant General Central Service (Group B), Non-Gazetted, Non-Ministerial Level 6 (Rs. 35400-112400) + Spl. Allowance as admissible	01	By composite method (Deputation plus Promotion). Officers of the Central Government: (a) (i) Holding analogous posts on regular basis in the parent cadre or Department; OR (ii) with six years' service in the grade rendered after appointment thereto on regular basis in Level 5 (Rs. 29200-92300) of Pay Matrix or equivalent in the parent cadre or Department; OR (iii) with ten years' service in the grade rendered after appointment thereto on a regular basis in Level 4 (Rs. 25500-81100) of Pay Matrix or equivalent; AND (b) Possessing the following educational qualifications and experience namely: (i) Bachelor's Degree in Commerce or Business Studies or Economics or Public Administration of a recognised University or Institute; and (ii) Two years' experience in Accounts work in any Government Offices or Public Undertakings or Autonomous Bodies or Statutory Organizations. <u>Note:</u> The Departmental Assistant Manager-cum-Storekeeper in Level 4 (Rs. 25500-81100) of Pay Matrix with ten years' regular service in the grade shall be considered along with deputationists. If the Departmental candidate is selected for appointment to the post, it will be deemed to have been filled by promotion.

4. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed 3 years.

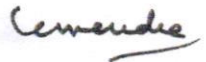
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5. The maximum age limit for appointment on deputation shall be 56 years as on closing date of receipt of receipt of applications.
6. Nomination of officials who volunteer for the post will not be allowed to withdraw their names later.
7. Applications, in duplicate, in the prescribed Proforma (Annexures-I & II) (Attested copies) of suitable and eligible candidates for the post, accompanied with vigilance clearance, Integrity Certificate, last five years' Annual Confidential Reports, No-Objection from the office and Statement showing major / minor penalties imposed on the officer during the last 10 years, if any, may be forwarded to this Department through the administration of the Ministry / Department / Office concerned. Applications should be addressed to Under Secretary (P-I), Ministry of Agriculture & Farmers Welfare, Department of Agriculture and Farmers Welfare, Room No. 29A, Krishi Bhawan, New Delhi and should reach by 31.08.2022. Applications received after the prescribed date or without the proper documents attached, will not be entertained.
8. Ministries / Departments of the Central Government are requested to circulate this Vacancy Circular to their attached and sub-ordinate offices and also give wide publicity in all Central Government offices.

Encl.: Annexure-I & Annexure-II

Yours faithfully,



(V. Surendra)

Under Secretary to the Government of India

Ph.: 23388453

To

1. All Ministries / Departments / Departmental Canteens.
2. The Editor (Advtg.), Employment News (Publication Division), Ministry of Information and Broadcasting, East Block-IV, Level-5, R.K Puram, New Delhi-110066 with a request to publish the advertisement along with the annexures in the Employment News & send bills in triplicate in the name of US(P-III), D/o Agri & Farmers Welfare, Krishi Bhawan, New Delhi-110001 for payment.
3. All Attached / Subordinate offices of the Department of Agriculture and Farmers Welfare.
4. Director (Canteen), DoPT, Lok Nayak Bhawan, Khan Market, New Delhi.
5. NIC, DoP&T, North Block, New Delhi, with a request to upload on their website.
6. Notice Boards.
7. Welfare Section.
8. ~~IT~~ Cell - with the request to upload the vacancy circular on the Department's website www.agricoop.nic.in.